

**Rules Regarding Use of Facilities at  
South Valley Unitarian Universalist Society (SVUUS)**

1. Application for use of facilities must be in writing, signed by a person who, in the opinion of the SVUUS Board and approved by an authorized staff member of SVUUS, and will be held financially responsible and accept responsibility for any breakage or other damage. CANCELLATION FEE: The cancellation fee will be half (1/2) the total rental fee.
2. All public announcements and advertisements of events held at SVUUS must state that the event is being held at **South Valley Unitarian Universalist Society (SVUUS)**; the complete name and the acronym *must* be present in all advertisements.
3. Required deposit must accompany the application and, in general, fees must be paid two weeks before the day of the event. Exceptions may be made at the discretion of the administrator. Charges are incurred from the time the group enters the space until vacated by the group, regardless of when the event actually starts and ends.
4. User fees do not include custodial care. If users prefer to hire custodial help, it must be arranged for in advance through the administrator. Minimum cost is \$50. Users should expect to find the space clean upon arrival and are required to leave the facility in the same condition as found. All items will be put back as they were found. Nothing may be affixed to or removed from the walls or doors without express permission of the church.
5. No smoking is allowed in any part of the church building. Smoking is only permitted outside and a minimum of 25 feet from any doorway. Caution is required when smoking outside, and smokers must put butts in the cigarette receptacle on the north side of the building (near the stairs). Cigarette butts on the sidewalk or pavement will be grounds for loss of deposit and/or group may be assessed a fine.
6. Special arrangement must be made and there is a charge for using our sound system. Please discuss this with the administrator.
7. **THE PIANO IS NOT TO BE MOVED.** There is no charge for use of the piano or organ. However, it is expected that **only musicians will play these instruments.** Re-voicing of the piano is forbidden.
8. Kitchen equipment, including garbage bags and soap, may be used when arranged in advance. No other consumables are to be used. Any items used must be cleaned and put away. All garbage must be taken to the outside dumpster on the **north side** of building (in alley way between church and main parking lot).
9. Groups requiring key code for doors must pickup and get instruction in advance of the event.
10. Make sure your entire group of people have left the building.
11. All lights are turned off and the building is LOCKED. Please test the door to make sure the door is locked.
12. SVUUS prohibits the use of alcohol on the premises except in compliance with Utah liquor laws. In accordance with these laws:
  - a. **No alcohol will be permitted on the premises for any public event.**
  - b. If the event is a private party, not open to the public, persons may bring and consume on the premises any alcoholic beverage, provided that no person becomes intoxicated. Individuals hosting the event will be liable for any violation of these rules, including any related injuries or damages caused as a result of intoxication occurring on the premises.