

## Youth Coordinator

First Unitarian Church and South Valley Unitarian Universalist Society

Salt Lake City, UT

Effective: as soon as possible

Reports to: Director of Religious Exploration

Status: Part-time, 4-5 hrs/wk, \$16-\$18/hour. Hours can be reassessed as the need arises.

Availability Requirement: Sundays, 12:30-1:30 pm for Youth Group, monthly team meetings, occasional other events/meetings as needed and hours allow.

We are a community of hope for religious explorers who wish to transform our world into a more just, compassionate, and sustainable place. We embrace diversity and provide opportunities for creativity, spiritual growth, and celebration of life. We seek to create a community that is welcoming for those who are bisexual, gay, lesbian, transgender, intersex, queer, questioning, and persons of any identity expression. We covenant to build a religious community that is guided by love, sustained by respectful relationships, and committed to action to make a better world. We celebrate this common purpose whenever we gather, and we do our best to abide by this covenant.

The **Youth Coordinator** will serve the combined high school youth group of First Unitarian Church and South Valley Unitarian Universalist Society in Salt Lake City. This position oversees and works alongside a team of volunteers who assist in carrying out youth group gatherings, curricula, fundraisers, service projects, and social justice/action activities.

### Job Duties

- Oversee growing enrollment in the high school youth group.
- Serve as Lead Advisor to youth group
- Organize Social Justice projects throughout the year
- Organize social activities in and out of the church campuses
- Oversee session programming /curriculum and support youth leadership and ownership.
- Coordinate, with the assistance of the RE Team, any overnight programs.
- Coordinate logistics for the annual Youth Worship Service.
- Work with the Director of Religious Education to coordinate logistics for any Youth Trips.
- Send regular emails to youth and families in order to share upcoming events, requests, and deadlines. Use other means to communicate and follow up: text, Facebook, and write-ups for the order of service.
- Communicate and follow up regularly with youth regarding Youth Group events, as well as connect them to relevant opportunities at First U, South Valley, in the PWR District, and with the UUA.
- Communicate regularly with parents and connect them to volunteer opportunities to support the youth.
- Work with the DRE to envision programming and consult with them in order to implement planning and coordinate logistics.

- Attend meetings with the DREs monthly

#### Qualifications

- Must be at least 21 years of age
- Experience with youth in a related field is essential
- Familiarity with Unitarian Universalist principles, values, and culture or willingness to learn
- Comfort with or a willingness to learn and maintain Google Suite workspace, email, and social networking

**Please submit a cover letter, résumé and 3 references to: [robb.carlson@svuus.org](mailto:robb.carlson@svuus.org) – and– [dre@slcuu.org](mailto:dre@slcuu.org)**