

**Job Description**  
**Director of Religious Exploration**  
**South Valley Unitarian Universalist Society**

**Employer Information:**

South Valley Unitarian Universalist Society (SVUUS)  
6876 South Highland Drive  
Cottonwood Heights, Utah, 84121  
[www.svuus.org](http://www.svuus.org)

**Description**

South Valley Unitarian Universalist Society of Salt Lake City, Utah is an inclusive and pluralistic religious community. We are a growing congregation, guided by our Unitarian Universalist principles, sources and tradition. The Director of Religious Exploration (DRE) oversees and manages the Religious Exploration Program (RE) for children from birth to 18 years of age. This includes planning and administering a comprehensive program that nurtures the spiritual and religious growth of the children and youth and fosters their UU identity.

**Duties**

Oversee the religious exploration programming for children and youth, including special programs such as OWL (Our Whole Lives) Coming of Age and Neighboring Faiths and youth groups.

- Provide curriculum mapping and support for lesson planning
- Recruit, Train and supervise RE volunteers
- Collaborate with the minister and worship team to provide intergenerational worship experiences.
- At the request of the minister, create and present Time For All Ages content during non-intergenerational worship services.
- Oversee and train volunteers in safe congregation policies and practices and ensure compliance.
- Attend weekly staff meetings and bi-monthly worship team meetings.
- Attend annual worship and staff retreats
- Maintain administrative records, including the RE calendar.
- Maintain accurate records in Breeze database of all enrolled families
- Track and manage the RE budget over the course of the year.
- Communicate RE planning and programming in a timely manner with the minister, staff, teachers, volunteers, parents and congregation.

- Welcome new families.
- Pursue professional development and connect with RE colleagues from other congregations in the Unitarian Universalist Association (UUA) and LREDA (professional group for religious education professionals)
  - Supervise child care workers and the RE Assistant.
  - Supervise and support the members of the RE Council with their portfolios (to be determined after convening of council in Fall 2024)

### **Skills**

The DRE is an emotionally and spiritually mature team player and consensus builder. They have emotional intelligence and like children of all ages. They are flexible, organized, time-efficient, and are able to prioritize demands with attention to detail. They are comfortable with public speaking, open to learning and identifying different approaches, and comfortable with the possibility that experiments might fail.

The DRE is welcome to participate in the many activities of our community but participation in church events does not count as work hours unless approved in writing in advance.

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The DRE will abide by the code of professional conduct and guidelines set forth by the Liberal Religious Educators Association.

(<https://www.lreda.org/code-of-professional-practices>)

### **Qualifications**

Required:

- ASS or BS/BA in child development, teaching, social sciences or an associated program preferred.
- Experience working with children and families.
- Teaching experience (volunteer or professional).
- Familiarity with liberal religious traditions and comfortable with teaching/promoting Unitarian Universalism values and theologies
- Sunday availability with one Sunday off a month.
- Must pass a background check.

Preferred:

- Experience with children who have special needs.
- Experience in religious education within the liberal tradition/congregation.
- Familiarity with UU curricula for children and youth, and evolving UU faith formation.

**Hours:** 20 hours per week with variations as the Religious Exploration program requires. Sunday mornings are essential, although there is one Sunday off a month. Hours are flexible, but availability for some nights and evenings for meetings is expected. This position is part-time, non-exempt with an hourly rate of \$21-25 per hour.

**To apply:**

Please send resume to [personnel@svuus.org](mailto:personnel@svuus.org)

People with disabilities, people of color, indigenous people, Hispanic/Latinx, and LGBTQ candidates are encouraged to apply. South Valley Unitarian Universalist Society is committed to developing a diverse and talented staff team. If you are excited about this role, but unsure whether you meet 100% of its requirements, we encourage you to inquire and/or apply.

South Valley UU Society does not discriminate on the basis of race, color, gender, sexual orientation, age, physical or mental ability, genetic predisposition, ancestry, or national origin.